

FERNWOOD FOOTBALL ASSOCIATION – MONTHLY EXECUTIVE MEETING MINUTES

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| <p>Meeting Agenda:</p> <ol style="list-style-type: none"> 1. Review Action Items from previous meeting 2. Practices 3. Kit and Equipment 4. Budget 5. Executive Positions 6. Preparation for the AGM 7. Events 8. Sponsorships 9. Next meeting after AGM | <p>Present:</p> <p>Iain Cameron, John Capelli, Barry Goodson, Nick Graham, James Haid, Stefan Hall, Adam Holley, Hugo Pavez Guajardo, Jorge Quiroz Ambriz, Glen Williams</p> |
| <p>Date and Time: August 15, 2016 8:30 p.m. – 10:20 p.m.</p> | <p>Place:</p> <p>The Fernwood Inn 1302 Gladstone Avenue Victoria, BC</p> |

New Discussion/Action Items

Meeting Called to Order at 8:35 p.m.

1. **Review Action Items From Last Meeting**

Completed

2. **Practices**

Topaz is booked for Town and United on Wednesdays from 9 – 10 p.m. starting October 5th, 2016. There is a gap in booked field times between the end of Doncaster practices on September 15, 2016 to October 1, 2016 that will need to be filled while we wait for Topaz Park to be ready. UVic might be available.

There were complaints that Doncaster is not 100% usable at the moment; long grass and broken goals.
Action Item Nick: Look into having these issues resolved.

All teams are booked for practices through to March 2017 except for City. City is hoping that they will be able to combine field time with Dragons and share a time slot on Topaz with Castaways.
Action Item Stefan: Contact Castaways about sharing their time slot on Tuesdays.

3. **Kit and Equipment**

City is fully stocked.
Jerseys and shorts for City and jerseys for United have been ordered.

Barry brought up increasing jersey deposits to cover the full cost of replacing lost or damaged jerseys.

All FFA teams should look to purchase equipment through Barry so that he can go out and determine whether volume discounts and/or preferred customer rates might apply.

4. **Budget**

Motion: “To raise club fees by \$20 per player for the 2016/2017 season.”

Motion Passes.

David will amend the budget to reflect this change.
Stefan will amend the Registration Policy to reflect this change.

These extra funds will help offset the purchase of shorts and socks for all club members who register for the 2016/2017 season.

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5. Executive Positions

Continuing Positions

Field Scheduler: Nick Graham will continue to serve.

Equipment Manager: Barry Goodson will continue to serve.

Treasurer: David Grace is not present for comment. Stefan will contact him to ask.

Expiring Terms

Secretary: Adam Holley will stand for election.

Vice President, Social and Sponsorship Coordinator: Glen Williams will stand for election.

President: Stefan Hall will stand for election.

Empty Positions

Registrar: The executive will seek a volunteer from among club members present at the AGM to fill this position.

Fernwood City should encourage one of their members to volunteer to represent them as part on the Executive. Perhaps as registrar?

6. Preparation for the AGM

When?

August 31, 2016.

Where?

The Fernwood Inn? Glen will determine whether this is viable by Friday, August 19, 2016.

Action Item Glen: Determine whether we can hold the AGM at the Fernwood Inn by Friday, August 19, 2016.

Motion: "To abolish the \$10 discount to player registration fees earned by showing up to the AGM."

Motion Fails.

7. Events

The club should create, and aim to commit to, an annual schedule of events. Some ideas in terms of times of year and themes were:

Season Kick Off, Christmas / Winter Break Party, Spring Social, End of Year Wrap Up.

Glen had more ideas and will forward them to Stefan.

Action Item Glen: Provide preliminary dates and ideas to Stefan.

Social Committee

Each team will nominate a team representative to be part of the social committee, chaired by Glen, and who will help plan events.

Action Item FFA Managers: Forward the names of your team's social committee representatives to Glen.

8. Sponsorships

Glen presented a plan to the executive board for comment. Among the ideas was that the FFA should seek event sponsors or other small sum sponsors over and above seeking a title sponsor for the club. This will allow for flexibility in what the club is seeking from potential sponsors in terms of financial or service commitments.

In order to keep this fresh in the minds of the executive board, sponsorship will be a recurring agenda topic going forward.

Meeting Adjourned at 10:20 p.m.